A New Guide to APA Style
(References and Citing Sources in Text Based on the

Remember that all references are double-spaced. The reference formats are the most recent recommendations by the American Psychological Association in their latest edition. New changes from the last edition include requiring a hanging indent and changing underlined material to italics including volume numbers. The in-text citations are given as possible examples of how to cite the source in the text of your paper. As a research writer, you have several options to choose how to properly credit the source you are citing. The English Department at Friends University requires citing the page number or paragraph number for all direct quotes and paraphrases.

1. A JOURNAL ARTICLE


(Brown, 1988, p. 91) include page # if quoting or paraphrasing
(This information can be placed at the end of a sentence.)

2. A JOURNAL ARTICLE NOT PAGINATED CONTINUOUSLY

Some journals start with page 1 with each issue, so include the issue number in parentheses following the volume number.


In-Text Citations: Williams, Park, and Smith (1991) found…(p. 35).
(Williams, Park, & Smith, 1991) use either of these for first citation and then follow example below
(Williams et al., 1991) subsequent citations use
(Williams et al., 1991, pp. 34-37) quoting material

3. A MAGAZINE ARTICLE


In-Text Citations: A major break through in the study of psychotic dream experiences occurred in the late 1950s (Mayfield, 1994, p. 30).
Mayfield observed that…(1994, p. 29).
Mayfield (1994) stipulated that certain factors…(p.29)

4. A NEWSPAPER ARTICLE


5. A BOOK


*In-Text Citations:* Fifty percent of all family problems are caused by financial stresses in the job environment (Lucas, 1993, p. 34). Lucas (1993) observed that…. Include page number in ( ) if quoting or paraphrasing

6. A BOOK OR ARTICLE WITH MORE THAN ONE AUTHOR


7. A BOOK WITH MORE THAN THREE AUTHORS

First In-Text Citation: Abrams, Mason, Newcomb, and Rosenberg (1998) identify several cognitive theories (p. 45). One cognitive theory has had a profound effect on individuals (Abrams, Mason, Newcomb, & Rosenberg, 1998, p. 45).

Subsequent citations: According to Abrams et al. (1998), cognitive theories… Historically, researchers found little substance to many of these theories (Abrams et al., 1998, p. 49).

8. A NEWSPAPER ARTICLE WITH AN UNKNOWN AUTHOR


In the article “The Presidential Race in Iowa” (1999),… If quoting or paraphrasing provide the page number as well.

9. A NEWSPAPER ARTICLE—LETTER TO THE EDITOR


In-Text Citations: Brownly suggested that universities should…(2001, p. A17). Over 80% of all major universities cited college drinking as a major problem on their campuses (Brownly, 2001, p. A17).

10. A BOOK WITH AN UNKNOWN AUTHOR


In-Text Citations: (Chicago Manual of Style, 1993, p. 34)
According to the Chicago Manual of Style (1993), If quoting or paraphrasing provide the page number as well.

11. A BOOK WITH A CORPORATE AUTHOR


In-Text Citations: (American Red Cross, 1980, p. 94)
12. AN ENCYCLOPEDIA


*In-Text citations:* Musicians of the 1900’s had a profound…(Samuel, 1990, p. 118).

13. ENTRY IN AN ENCYCLOPEDIA—WITH NO BYLINE


14. SEVERAL VOLUMES IN A MULTIVOLUME EDITED BOOK


Cook observed behavior….(1969-1979, p. 59).

15. A BOOK WITH AN EDITOR OR EDITORS


*In-Text Citations:* (Posner & Denmark, 1991, p. 69)

Posner and Denmark (1991) observed …(p. 68).

16. A CHAPTER OR ARTICLE IN AN EDITED BOOK (anthology or reference book)


*In-Text Citations:* (Crane, 1995, p. 272) this parenthetical can come after info.

Crane (1995) argued that life in the Middle Ages…(p. 271).
17. A CHAPTER OR PART OF A WHOLE BOOK WITH SEVERAL AUTHORS


**In-Text Citations:**
According to Kass, suicide has been…(1992, p. 41).
Kass (1992) concluded that…
Suicide can never be seen as…(Kass, 1992, p. 39).

18. WORK TAKEN FROM A SECONDARY SOURCE


[Campbell wrote this article that appears in *Psychological Review*, but in it he talks about another study done previously by Johnson. You have read the article by Campbell, but you have not read the original study by Johnson.]

**In-Text Citations:**
Name the original work (Johnson) and cite the secondary source (Campbell):
Johnson's study showed certain factors that…
(as cited in Campbell, 1995, p. 333).

**On reference page you will only need to cite the secondary source (Campbell).**

19. A REPUBLISHED WORK


**In-Text Citations:**
(Williams, 1907/1978, p. 33)
According to Williams (1907/1978), the institution…(p.33).

20. A BOOK REVIEW


**In-Text Citations:**
(Benton, 1991, p.53)
Benton (1991) maintained that…
In-Text Citations: After examining the book entitled The Brain, Benton argued…. (1991, p. 53)

21. A GOVERNMENT DOCUMENT FROM GOVERNMENT PRITING OFFICE


In-Text Citations: According to the National Institute of Mental Health (1993),

22. A GOVERNMENT REPORT NOT AVAILABLE FROM GPO


23. ABSTRACT AS ORIGINAL SOURCE


24. A PUBLISHED INTERVIEW


In-Text Citations: (Peters, 1992, p. 27) Peters (1992) noted that… (p. 27).

25. A FILM OR VIDEOTAPE


In-Text Citations: (Hitchcock, 1954) In Rear Window, Hitchcock (1954)…

26. A TELEVISION PROGRAM


In-Text Citations: (Burns, 1996)
In Burns’s (1996) film…

27. A SINGLE EPISODE FROM A TELEVISION SERIES


In-Text Citations: (Downing, 1996)
In the second episode, Downing (1996)…

28. A MUSICAL RECORDING


In-Text Citations: (Wolf, 1986)
In Wolf’s (1986) song,…

29. CQ-RESEARCHER


Year round schooling…(Ballistone, 1996, p. 449).

30. A COMPUTER PROGRAM


In-Text Citations: (TLP.EXE Version 1.0, 1991)
In TLP.EXE (1991), a pop-up window…
31. ERIC DOCUMENT


*In-Text Citations:* (Simms, 1996)

In an article on cooperative learning in 1996,

32. A PAMPHLET OR BROCHURE


*In-Text Citations:* The U.S. Department of Health and Human Services (1994) points out… (par. 4).

(U.S. Department of Health, 1994, par. 4)


33. A LECTURE OR SPEECH


*Use brackets to give the descriptive title of the speech.*

**Electronic Sources:**

With more and more research being done on the Internet, citing electronic sources has become very important. That is not to say that many may become frustrated trying to find out how to cite a particular source. One thing to always remember is that usually you are not looking at a duplicate of the hard copy print source. If you are not using an electronic source that is based on a duplicate of a print source, use the paragraph number to cite specific information. One change in the 5th edition of the *Publication Manual of the American Psychological Association* is the use of the ¶ symbol or the abbreviation para. (To use the symbol for paragraph use the Alt + P keys.) Friends University English Department requires the number of paragraphs in all electronic sources to be included in the reference page citation. You will be required to count all paragraphs in the article that you are accessing.
In-Text Citations:

According to Myers (2001), the system…(¶ 15).
The system’s flaws showed…(Myers, 2001, para. 15).

34. MULTIPAGE DOCUMENT CREATED BY PRIVATE ORGANIZATION


**When an Internet document comprises multiple pages (for example: different sections have different URLs), provide a URL that links to the home (or entry) page for the document.**

**Use n.d. (no date) when a publication date is not available.**

35. CHAPTER OR SECTION IN AN INTERNET DOCUMENT


**Use a chapter or section identifier (if available) in place of page numbers or paragraph numbers.**

**Provide a URL that links directly to the chapter or section you are citing.**

36. DOCUMENT AVAILABLE THROUGH A UNIVERSITY WEB SITE


37. U.S. GOVERNMENT REPORT AVAILABLE ON GOVERNMENT AGENCY WEB SITE, NO PUBLICATION DATE INDICATED

38. AN ONLINE NEWSPAPER ARTICLE


*In-Text Citations:* (Adams, 1997, para.7)
Adams argued against cloning certain species of animals (1997, ¶ 7).


*In-Text Citations:* (Johnson, 1994)
In 1994, Johnson argued…
Johnson pointed out…(1994, para. 9).

*Unless you have an exact copy of the newspaper article as it appeared in print form, you must count paragraphs--don’t give page numbers.*

39. A PART OF A WORK FROM THE WEB


40. A PAGE FROM A HOME PAGE


*In Text- Citations:* According to the National Association of Psychotic Killers (n.d.), prisoners refer to…(para.5).
41. AN ONLINE JOURNAL


*In-Text Citations:*

Haynes and Howles (1996) recently pointed…(¶ 40).
Haynes and Howles acknowledged several distinct problems in the web environment (1996, para. 31).

42. CD-ROM ENCYCLOPEDIAS AND DATABASES


43. AN ARTICLE FROM A DATABASE (Subscribe service or online)


*In-Text Citations:*

Smithhower (1998) explained…
Smithhower showed easy ways to access the internet (1998, para. 5).
Many additional changes have been made since the early 90’s to…(Smithhower, 1998, ¶ 4).


*In-Text Citations:*

Adam (1999) argued that…
…affirmative action changed (Adam, 1999, para. 37).


*In-Text Citations:* Clay, Hanson, and Frederick (1995) claim many…(para. 31). Childhood experts agree…(Clay, Hanson, & Frederick, 1995, ¶ 2).

**MISCELLANEOUS INFORMATION:**

44. **PERSONAL COMMUNICATION OR INTERVIEW**

Personal communications or interviews are not retrievable, so they are *NOT* listed on the reference page.

*In-Text Citations:* According to M. Alter (personal communication, May 2, 2002), some students preferred… Alter explained, “Many students do not understand the…” (personal communication, May 2, 2002).

45. **CLASSICAL WORKS**

Reference entries are *NOT* required for major classical works such as ancient Greek and Roman works and the Bible. Just identify in the first citation what version you used.

Hebrews 3: 21 (Revised Standard Version)

When a work has no date of publication listed, just cite in the text the author’s name, followed by a comma and n.d. for “no date.” If you are using a specific translation, use that in the in text citation.

(Aristotle, trans. 1931)